

**SEACOAST UTILITY AUTHORITY  
REGULAR MEETING**

November 20, 2024

**MINUTES**

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE TO THE FLAG

OATH OF OFFICE – FRANK DAVILA

ROLL CALL:

PRESENT: Ron Ferris, Chair  
Robert Weisman, Vice Chair  
Frank Davila, Member  
Karen Marcus, Member  
Bambi McKibbon-Turner, Member

ALSO PRESENT: Nat Nason, General Counsel  
Rim Bishop, Executive Director  
Jessica Moore, Authority Clerk

COMMENTS FROM THE PUBLIC

There were no comments from the public.

**\*\*\*DETERMINED THE CONSENT AGENDA\*\*\***

APPROVAL OF AGENDA

Considered a motion to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF OCTOBER 23, 2024

Considered motion to approve the minutes for the meeting of October 23, 2024.

AGREEMENTS

A. OTHER

1. Low-Pressure Sewer Main Extension Agreement – 1487 Point Way, North Palm Beach

Considered a motion to approve Low-Pressure Sewer Main Extension Agreement – 1487 Point Way, North Palm Beach, as recommended by staff.

2. Interlocal Agreement Between Loxahatchee River District and Seacoast Utility Authority for Provision of Sewer Service to 14996 Palmwood Road

Considered a motion to approve Interlocal Agreement between Loxahatchee River District and Seacoast Utility Authority for Provision of Sewer Service to 14996 Palmwood Road, as recommended by staff.

CONTRACT AWARDS

A. EQUIPMENT/SUPPLIES

1. Purchase of Vehicles

Considered a motion to approve Purchase of Vehicles from Alan Jay of Sebring, Florida, pursuant to the terms of the competitively bid Florida State Term Contract Number 25100000-23-STC, in the amount of \$152,721.00 as recommended by staff.

B. PROFESSIONAL SERVICES

1. SCADA Service Authorization – Wastewater Lift Station RTU Conversion Start-Up Services (R2134) – Change Order No. 1

Considered a motion to approve SCADA Services Authorization – Wastewater Lift Station RTU Conversion Start-up Services, Change Order No. 1 with Black & Veatch Corporation in the amount of \$75,993.00, with a budget transfer of \$75,993.00 from R2372, as recommended by staff.

AUTHORITY BOARD MEETING SCHEDULE FOR 2025

Considered a motion to approve the Authority Board Meeting Schedule for 2025, as recommended by staff.

HOLIDAY SCHEDULE FOR 2025

Considered a motion to approve the Holiday Schedule for 2025, as recommended by staff.

MOTION

**Board Members Weisman/Marcus moved to approve the consent agenda, as recommended by staff.**

**The motion carried unanimously.**

**\*\*\*ENDED CONSENT AGENDA\*\*\***

HOOD ROAD WTP AND PGA WWTP DEEP INJECTION WELL SYSTEM PERMIT RENEWAL AND MECHANICAL INTEGRITY TESTING – AGREEMENTS FOR PROFESSIONAL SERVICES (R2547 & R2568)

MOTIONS

**Board Members Weisman/Marcus moved to approve Hood Road WTP Deep Injection Well System Permit Renewal and Mechanical Integrity Testing – Agreement for Professional Services (R2547) with Holtz Consulting Engineers, Inc. in the amount of \$129,327.50, as recommended by staff.**

**The motion carried unanimously.**

**Board Members Weisman/McKibbon-Turner moved to approve PGA Wastewater Treatment Plant Deep Injection Well System Permit Renewal and Mechanical Integrity Testing – Agreement for Professional Services (R2568) with Holtz Consulting Engineers, Inc. in the amount of \$159,953.50, as recommended by staff.**

**The motion carried unanimously.**

HORSESHOE ACRES WATER MAIN REPLACEMENT – AGREEMENT FOR PROFESSIONAL SERVICES (R2506)

**MOTION**

**Board Members Weisman/Marcus moved to approve Horseshoe Acres Water Main Replacement – Agreement for Professional Services with EAC Consulting, Inc. in the amount of \$381,176.59, as recommended by staff.**

**The motion carried unanimously.**

DESIGN BUILD AUTHORIZATIONS

**MOTION**

**Board Members Weisman/Marcus moved to approve the following Design Build Authorizations in the aggregate amount of \$2,037,757.61, including supporting budget transfers in the amount of \$125,000.00, as recommended by staff.**

<b>Project</b>	<b>Firm</b>	<b>Amount</b>
Lift Station 16, 58, 132 and 150 Site Improvements (R2572)	Globaltech, Inc.	\$924,638.00
PGA WWTP Programmable Logic Controller Upgrades (R2566)	Globaltech, Inc.	\$1,113,119.61

**The motion carried unanimously.**

SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEMS (SCADA) PROGRAMMING SERVICES REQUEST FOR QUALIFICATIONS – SELECTION COMMITTEE

**MOTION**

**Board Members Weisman/Marcus moved to create the Seacoast Utility Authority SCADA Programming Services RFQ Review Committee and appoint Executive Director Rim Bishop, Director of Operations Brent Weidenhamer, and Board Member Bob Weisman to serve as its members.**

**The motion carried unanimously.**

COMMENTS FROM THE BOARD

Vice Chair Bob Weisman welcomed the new Town of Juno Beach Authority Board Member, Frank Davila.

**STAFF REPORT**

Executive Director Rim Bishop stated the engineer's report and the financial report were in the packet. Chief Operations Officer Brandon Selle was present for any engineer report questions. Chief Financial Officer Daniela Russell was present for any financial report questions.

**ADJOURNMENT**

There being no further business to come before the board, Chair Ron Ferris adjourned the meeting at approximately 3:03 PM.

**APPROVAL:**

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RON FERRIS, CHAIR

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ROBERT WEISMAN, VICE-CHAIR

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FRANK DAVILA, MEMBER

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KAREN MARCUS, MEMBER

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BAMBI MCKIBBON-TURNER, MEMBER

**ATTEST:**

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JESSICA MOORE, AUTHORITY CLERK