

**SEACOAST UTILITY AUTHORITY
REGULAR MEETING & PUBLIC HEARING**

August 23, 2017
Seacoast Utility Authority Board Room

MINUTES

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL:

PRESENT: Ron Ferris, Chair
Robert Gebbia, Vice Chair
John D’Agostino, President Pro-Tem
Joseph Lo Bello, Member
Robert Weisman, Member

ALSO PRESENT: Nat Nason, General Counsel
Rim Bishop, Executive Director
Jessica Moore, Authority Clerk

COMMENTS FROM THE PUBLIC

There were no comments from the public.

*****OPEN PUBLIC HEARING*****

RESOLUTION NO. 3-2017, A RESOLUTION OF THE AUTHORITY BOARD OF THE SEACOAST UTILITY AUTHORITY; ADOPTING THE ANNUAL OPERATING AND CAPITAL BUDGETS FOR THE FISCAL YEAR OCTOBER 1, 2017 TO SEPTEMBER 30, 2018 INCLUDING DEBT SERVICE FOR SEACOAST UTILITY AUTHORITY; AUTHORIZING AN INDEXED 2% INCREASE TO ALL WATER, SEWER, AND RECLAIMED WATER RATES EFFECTIVE OCTOBER 1, 2017; AUTHORIZING LINE ITEM BUDGET TRANSFERS BETWEEN DEPARTMENTS; AND PROVIDING FOR AN EFFECTIVE DATE
(Read by Authority Clerk Jessica Moore)

- A. Board Comment/Deliberation
- B. Public Comment

*****CLOSE PUBLIC HEARING*****

MOTION

Board Members Weisman/Lo Bello moved to approve Resolution No. 3-2017, as recommended by staff.

The motion carried unanimously.

*****DETERMINE THE CONSENT AGENDA*****

APPROVAL OF AGENDA

Moved to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF JULY 26, 2017

Moved to approve the minutes for meeting of July 26, 2017.

WATER TREATMENT CHEMICALS – SODIUM HYDROXIDE (CAUSTIC SODA) AND ANTISCALANT PIGGYBACK CONTRACT APPROVAL

Moved to approve purchase of Sodium Hydroxide with Brenntag Mid-South, Inc. through September 2018, pursuant to the terms of the competitively bid Town of Jupiter Contract, at the price of \$582.72/dry ton, estimated annual cost of \$603,911.00, as recommended by staff.

Moved to approve purchase of Antiscalant with American Water Chemicals, Inc. through September 2020, pursuant to the terms of the competitively bid Town of Jupiter Contract, at the price of \$0.325/lb, estimated annual cost of \$169,525.00, as recommended by staff.

PAVING IMPROVEMENTS AT HRWTP, FLEET MAINTENANCE AND FLORIDAN WELL F-5 DRIVEWAY

Moved to approve contract for Paving Improvements at HRWTP, Fleet Maintenance and Floridan Well F-5 Driveway with DP Paving, pursuant to the terms of the City of West Palm Beach Contract, in the amount of \$364,583.15, and a supporting budget transfer of \$315,850.00 as indicated below, as recommended by staff.

| <u>Budget Transfer Information</u> | |
|---|----------------------------|
| <u>Account</u> | <u>Amount (+/-)</u> |
| R1747 – Paving @ WWTP | -\$108,500 |
| R1743 – CIS/Billing V-4 Link Upgrades | -\$90,000 |
| R1722 – Clarifier Drive Replacement | -\$80,000 |
| R1717 – Vehicle & Utility Replacements | -\$37,350 |
| N1713 – Water Treatment Plant Site Paving | +\$315,850 |

RESOLUTION NO. 2-2017 – CONSOLIDATION OF THE AUTHORITY’S 457 DEFERRED COMPENSATION AND 401(A) MONEY PURCHASE PLANS TO A SINGLE PROVIDER

Moved to Resolution No. 2-2017 – Consolidation of the Authority’s 457 Deferred Compensation and 401(a) Money Purchase Plans to a Single Provider, as recommended by staff.

MOTION

Board Members Weisman/Lo Bello moved to approve the consent agenda, as recommended by staff.

The motion carried unanimously.

*****END OF CONSENT AGENDA*****

JOINT PARTICIPATION AGREEMENT – PALM BEACH COUNTY PROJECT, HOOD ROAD CONSTRUCTION AND UTILITY ADJUSTMENT

MOTION

Board Members Weisman/Lo Bello moved to approve Joint Participation Agreement – Palm Beach County Project, Hood Road Construction and Utility Adjustment, with Palm Beach County, in the amount of \$169,246.00, and a supporting budget transfer of \$100,000.00 from R1706 – Old Dixie Utility and \$70,000.00 from R1705 – Palm Beach County Utility Relocation to R1767 – Hood Road Utility Relocation, as recommended by staff.

The motion carried unanimously.

DESIGN BUILD AUTHORIZATION – PGA WWTP BIOSOLIDS PROCESS EQUIPMENT UPGRADES

MOTION

Board Members Weisman/Gebbia moved to approve Globaltech, Inc. Design Build Authorization, PGA WWTP Biosolids Process Equipment Upgrades, in the amount of \$1,615,536.00, and a supporting budget transfer of \$480,000.00 from N1723 – Installation Additional Filter and \$394,511.00 from to N1721 – Isolation of Reclaimed Pond # 1 to N1704 – Biosolids Reduction Equipment, as recommended by staff.

The motion carried unanimously.

PROPERTY/CASUALTY/WORKERS COMPENSATION INSURANCE

MOTION

Board Members Weisman/Lo Bello moved to approve FY 2017/2018 Property/Casualty/Workers Compensation Insurance coverages at a total annual premium of \$648,898, as recommended by staff.

The motion carried unanimously.

DISCLOSURE WORKING GROUP – APPOINTMENT OF COMMITTEE MEMBER

Board Chair Ron Ferrris thanked Finance Director Daniela Russell for her explanation on the changes.

Board Members Weisman/Lo Bello moved to establish the Seacoast Utility Authority Disclosure Working Group Committee as required by Administrative Procedure AP/10-48C

and to appoint Board Member Robert Gebbia, the Finance Director, and the Executive Director to serve as Committee members.

The motion carried unanimously.

ARCHITECTURAL SERVICES SELECTION COMMITTEE – HOOD ROAD ADMINISTRATIVE COMPLEX

Board Members Gebbia/D’Agostino moved to establish an Architectural Services Selection Committee, to appoint Board Member Bob Weisman, Executive Director Rim Bishop, and Director of Engineering Brandon Selle to this Committee, and to direct the Committee to solicit and review proposals for architectural services, and to offer the board its selection recommendation.

The motion carried unanimously.

COMMENTS FROM BOARD MEMBERS

There were no comments from the board.

OTHER BUSINESS
STAFF REPORT

Executive Director Rim Bishop stated the engineer’s report and the financial report were in the packet. Engineering Consultant David Holtz was present for any engineering questions. Finance Director Daniela’ Russell was present for any financial report questions.

ADJOURNMENT

There being no further business to come before the board, Chair Ron Ferris adjourned the meeting at approximately 3:05 PM.

APPROVAL:

RON FERRIS, CHAIR

ROBERT GEBBIA, VICE CHAIR

JOHN D'AGOSTINO, PRESIDENT PRO-TEM

JOSEPH LO BELLO, MEMBER

ROBERT WEISMAN, MEMBER

ATTEST:

JESSICA MOORE, AUTHORITY CLERK